



WATCHTOWER

BIBLE AND TRACT SOCIETY OF NEW YORK, INC.

LEGAL DEPARTMENT

100 WATCHTOWER DRIVE, PATTERSON, NEW YORK 12563-9204, U.S.A.

PHONE (845) 306-1000

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November 1, 2000

TO ALL BODIES OF ELDERS IN THE UNITED STATES

Re: Holding Title to More Than One Kingdom Hall Property or to
a Kingdom Hall Property Not Occupied by Your Congregation

Dear Brothers:

It is the Society's desire that congregations only hold title to the Kingdom Hall it occupies. If your congregation's corporation or trustees holds title to more than one Kingdom Hall or holds title to a Kingdom Hall that your congregation does not occupy, please send the following information by January 1, 2001, to the Society's Legal Department, Attn: Desk LPJ, 100 Watchtower Drive, Patterson, New York 12563:

- Copy(ies) of document(s) showing ownership of the property(ies) (usually a deed).
- The street address of each Kingdom Hall owned.
- The articles of incorporation or trustee documents (with all amendments) of the title holding entity.
- A list of the congregations occupying each Kingdom Hall.
- If you have one, the letter from the Society approving your holding title to multiple Kingdom Halls or holding title to but not occupying a Kingdom Hall.

After the Legal Department has reviewed the documents, you may be contacted regarding adjustments that may be needed. We take this opportunity to convey our Christian love and warm greetings.

Your brothers,

Watchtower B. & T. Society
OF NEW YORK, INC.